

Grant Writing Tips

1. Be as clear as possible and follow all directions.
 - Don't leave anything up for interpretation. Several members of grant review committee are community members, not educators.
 - Answer the 5 W's:
 - Who... is requesting the application and who will benefit?
 - What... is being requested?
 - Why... it is being requested?
 - When... are the funds needed?
2. Ask someone (outside of education) to read over your proposal and answer two key questions.
 - Does it make sense?
 - Do you see any typos or grammatical errors?
3. Review the "Grant Application Score Sheet" to ensure that you have included details related to each scoring area.
 - Ultimately, make the case. Convince us that this is absolutely critical to helping students learn and achieve.
4. Include details about how you will evaluate the success of your project.
 - Be creative. Teacher observation is not the best approach. Can you do student surveys? Track homework grades?
5. Explore additional sources of funding.
 - Involve as many community funding partners as possible.



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